



A TO Z

COMPUTER & TRAINING CENTRE Pvt.Ltd.



Individual Courses

Program Name	Duration	Fee
Fundamental of Computer & IT	15 Days	1,000/-
Ms-Dos	15 Days	1,000/-
Ms-Windows	1 Month	1,500/-
Ms-Word	1 Month	2,000/-
Ms-Excel	1 Month	2,000/-
Ms-PowerPoint	1 Month	1,500/-
Ms-Front Page	1 Month	1,200/-
Ms-Access	1 Month	2,000/-
Ms-Access Programming	1 1/2 Month	2,000/-
Adobe PageMaker	1 Month	1,500/-
Adobe Photoshop	1 1/2 Month	2,500/-
CorelDraw	1 1/2 Month	2,500/-
MicroMedia FreeHand	1 Month	3,000/-
Dreamweaver	1 Month	1,500/-
Qbasic Programming	1 Month	2,000/-
FoxProw Programming	1 Month	2,000/-
Visual Foxpro Programming	2 Months	4,000/-
Visual Basic Programming	2 Months	8,000/-
C#	2 Months	8,000/-
C++ Programming	2 Months	6,000/-
JAVA Programming	2 Months	6,000/-
HTML/DHTML	1 Month	2,000/-
Oracle	2 Months	6,000/-
Tally (Accounting)	1 Month	2,500/-
Fact (Accounting)	1 1/2 Month	4,000/-
AccMan (Accounting)	1 1/2 Month	4,000/-
Auto Cad	2 1/2 Months	8,000/-
E-mail & Internet	15 Days	1,500/-
3 ^D Max	2 Months	6,000/-
Cool Edit	2 Months	6,000/-
Nepali Typing	1 Month	1,500/-



Certificate in Computer Hardware Maintenance (CCHM)

Duration 3 Months Fee Rs. 7,000/-

- ☞ Introduction of Computer Parts & Accessories.
- ☞ Microsoft Disk Operating System (MS-DOS)
- ☞ Ms-Windows
- ☞ IPO Cycle
- ☞ Hardware/Software Requirements
- ☞ Trouble Shooting
- ☞ BIOS Setup
- ☞ Installation of Software
- ☞ Hard Disk Partitation

Diploma in Computer Hardware Maintenance (DCHM)

Duration 6 Months Fee Rs. 14,000/-

- ☞ Include CCHM
- ☞ Motherboard, HDD, FDD, Flash Drive
- ☞ Central Processing Unit (CPU)
- ☞ Random Access Memory (RAM)
- ☞ Mouse, Keyboard, Monitor, Printer, SMPS
- ☞ Installation of Software
- ☞ Installation of Colour, Sound
- ☞ Computer Assembling & Dissembling
- ☞ Installation of Different types of Software
- ☞ Networking with Internet Connection, Sharing

Preparation Class

- ☞ Bridge Course, (Science, Management, HA, Staff Nurse)
- ☞ Coaching Class (Grade 8, 9, 10 & SLC)
- ☞ Loksewa Aayog (Na.Su. & Kharidar)

English Language Course

Level	Duration	Fee
☞ Basic	4 Months	6000/-
☞ Intermediate	3 Months	4500/-
☞ Advance Course	3 Months	4000/-

The Course Includes

- ☞ Listening Audio
- ☞ Video Classes
- ☞ Comprehension
- ☞ Group Conversation
- ☞ Site Visiting
- ☞ Voice Recording
- ☞ Word Command & much more

Bhanuchowk-2, JanakpurDham (Nepal)

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Introduction

It is broadly realised that Computer in the modern world plays an important role in almost all spheres of human life. But there is one thing very remarkable that computer itself does not work but it is worked or handled by an efficient manpower. Otherwise the computer will not give the correct result. Therefore, number of people should have to be trained with the piece of time and development. To meet the growing requirement of trained personnel, computer training centers are necessary in every nook and cranny of the country. Such provision of training centers would, undoubtedly provide a chance to learn computer course to many more persons interested for.

Our institute Called **A to Z Computer & Training Centre Pvt.Ltd** a renowned computer training centre in the locality, has a history of tremendous success in producing efficient computer personnel. It is run with new courses as it is required by the time.

Teachers Team



Mr. Pawan Panjiyar
B.Sc.IT (Allahabad)
Computer Teacher



Mr. Sunil Gupta
Computer Teacher



Mr. Amit Karna
M.Ed. English
Lecturer



Mr. Raj Singh
M.B.S./B.Sc.IT (Sikkim Manipal)
Computer Teacher



Mr. Sanjay Yadav
Computer Teacher



Mr. Ram Binay Mahato
Computer Teacher

Attraction

- Each student has to provide one Computer.
- Printing facilities with paper.
- Pen drive facilities for practice.
- Flexibility in demand of theory & Lab time.
- Library facilities.
- Internet facilities with WiFi
- 24 hrs. Electric facilities.
- Hand's out facilities.
- Audio-Video for language students.
- Free education for the poor & intelligent student
- Special practice facilities for old students.

Certificate in Computer Application (CCA)

Duration 3 Months Fee Rs. 5,000/-

- Fundamental of Computer & IT
- Typshala (English, Nepali & Hindi)
- Typing Master
- Ms-Dos
- Ms-Windows
- Microsoft Office Word
- Microsoft Office Powerpoint
- E-mail & Internet.

Diploma in Computer Application (DCA)

Duration 6 Months Fee Rs. 10,000/-

- Include C.C.A.
- Microsoft Office Excel
- Microsoft Office Access
- Microsoft Office Front Page
- Adobe PageMaker
- E-mail, Internet & Chatting
- Utilities
- Multimedia

Advance Diploma in Computer Science (ADCS)

Duration 1 Year Fee Rs. 20,000/-

- Include D.C.A.
- Adobe Photoshop
- CorelDraw
- HTML/DHTML
- Tally (Accounting)
- Qbasic Programming
- Scanning
- CD/DVD Writing
- Pen Drive & Memory Card Concept

Diploma in Computer Software Engineering (DCSE)

Duration 2 Years Fee Rs. 40,000/-

- Include A.D.C.S.
- Ms-Access Programming
- Micromedia Freehand
- Visual Basic Programming
- C & C++ Programming
- Computer Hardware Maintenance (3 Monts)
- Oracle
- UNIX

Diploma in Desktop Publishing (DDP)

Duration 6 Months Fee Rs. 11,000/-

- Fundamental of Computer & IT
- Typshala (English, Nepali & Hindi)
- Typing Master
- Ms-Windows
- Microsoft Office Word
- Microsoft Office Powerpoint
- Adobe PageMaker
- Adobe Photoshop
- Corel Draw
- E-mail & Internet

Diploma in Financial Accounting (DFA)

Duration 6 Months Fee Rs. 11,000/-

- Fundamental of Computer & IT
- Typshala (English, Nepali & Hindi)
- Typing Master
- Ms-Dos
- Ms-Windows
- Microsoft Office Word
- Microsoft Office Excel
- Microsoft Office PowerPoint
- Microsoft Office Access
- Concept of Manual Accounting
- Tally (Accounting)
- E-mail & Internet

Certificate In Office Package (COP)

Duration 4 Months Fee Rs. 7,000/-

- Microsoft Windows
- Microsoft Office Word
- Microsoft Office Excel
- Microsoft Office Access
- Microsoft Office PowerPoint

Certificate In Web Page Designing (CWPD)

Duration 4 Months Fee Rs. 7,000/-

- E-mail & Internet
- Microsoft Office Front Page
- HTML/DHTML
- Adobe Photoshop
- Flash (Animation)
- Create & Host New Website

